

JOB INFORMATION

Classification title: Graduate Research Assistant

Department: Malcolm Knapp Research Forest

Schedule: 37.5 hours/week, shifts can and will include weekends and some evenings.

Term: Jan 7, 2019 – Sep 8, 2019

Salary: \$4,164

Benefits: none

Probationary period: 3 months

JOB SUMMARY

UBC Malcolm Knapp Research Forest (MKRF) is seeking a qualified and highly motivated individual to join our Wild & Immersive team; assisting the development and the delivery of our new outdoor educational programs.

ORGANIZATIONAL STATUS

Under the supervision of MKRF's Education Coordinator, the successful candidate will work closely with staff members, including the manager, resident forester, and administrative and technical staff on a variety of tasks.

WORK PERFORMED

- Developing curriculum for educational programs and camps for youth and adults.
- Developing curriculum for outdoor educational events.
- Delivering educational programs, camps, and events.
- Assisting in organization of programs and camps.
- Assisting in training the Wild & Immersive Program Assistants
- Supervising the Wild & Immersive Program Assistants during event prep and delivery.
- Participating in fire patrols and fire suppression efforts at MKRF.
- Participating in silviculture surveys, assessments, and maintenance of plantations.
- Participating in routine research project maintenance.
- Participating in recreational trail enhancement, interpretation, and extension.

This position will require physical activity and working outdoors in all weather conditions.

CONSEQUENCE OF ERROR

Must exercise judgment based upon a thorough knowledge of procedures, guidelines, and regulations. Must exercise judgment based upon the safety and liability of our team and guests. Incorrect decisions will directly affect the University's and department's reputation with government authorities,

UBC Malcolm Knapp Research Forest
14500 Silver Valley Rd, Maple Ridge, BC, V4R 2R3
Phone: 604-463-8148; fax: 604-463-2717
<http://www.mkrf.forestry.ubc.ca> | www.wildlearnings.ca

community and faculty, staff and students and general public and could require intervention by supervisory and or senior management.

SUPERVISION RECEIVED

This position will receive supervision from the Research Coordinator and the Educational Coordinator on a regular basis. A performance review will be conducted after two months.

EDUCATION AND/OR WORK EXPERIENCE

- Completion or enrollment in an environmentally-related Master's program.
- Completed Bachelor's degree in environmentally-related science
- First aid WCB Level 1 certificate is an asset
- Class 5 Driver's License with a clean driver's abstract

Preference will be given to candidates with experience working with youth and/or adult groups. Additionally, preference will be given to candidates with S100 Fire Suppression training or related experience (S100 training will be provided during this position).

SKILLS

- Excellent communication skill, both oral and written.
- Comfortable managing and speaking to large groups.
- Comfortable working outdoors in all weather conditions.
- Comfortable working alone and in team-settings.

APPLICATIONS

Please submit a resume and cover letter, attn: Victoria Farahbakhchian to wild.immersive@ubc.ca or fax before Dec 17th, 2018 at 12:00pm. Only those short listed will be contacted.

UBC hires on the basis of merit and is committed to employment equity. All qualified persons are encouraged to apply. We welcome applications from members of visible minority groups, women, Aboriginal persons, persons with disabilities, persons of minority sexual orientations and gender identities, and others with the skills and knowledge to engage productively with diverse communities. Canadians and permanent residents of Canada will be given priority.